

Tuesday, March 27, 2018

Minutes of the meeting of the Comox Valley Regional District Board of Directors held on Tuesday, March 27, 2018
in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC
commencing at 4:02 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
	K. Grant	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	A. MacDonald	General Manager of Planning and Development Services
	K. La Rose	Acting Manager of Engineering Services
	I. Smith	General Manager of Community Services
	J. Warren	General Manager of Corporate Services
	J. Bradley	Executive Manager of Human Resources

ATTENDANCE:

Director Wells was not in attendance when the meeting was called to order.

RECOGNITION OF TRADITIONAL TERRITORIES:

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

IN-CAMERA MEETING:

E. Grieve/K. Grant: THAT the board adjourn to a restricted in-camera session pursuant to the following sub-section of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

AND FINALLY THAT the restricted in-camera portion convene immediately following the open portion of the meeting.

208

Carried

ADOPTION OF MINUTES:

K. Grant/G. Sproule: THAT the Comox Valley Regional District Board minutes dated February 27, 2018 be adopted.

208

Carried

REPORTS:

ELECTORAL AREA SERVICES COMMITTEE - MARCH 5, 2018

E. Grieve/M. Theos: THAT the Electoral Area Services Committee minutes dated March 5, 2018, be received.

208

Carried

E. Grieve/B. Price: THAT the board approve the Development Variance Permit DV 1C 18 (Walker/Bruton) to decrease the minimum front yard setback from 7.5 metres to 7.0 metres for a partially constructed single detached dwelling on a property described as Lot 1, Block 29, Comox District, Plan 25378, PID 002-913-623 (2422 and 2424 Catherwood Road);

AND FINALLY THAT the Corporate Legislative Officer be authorized to execute the permit.

208 and 213

Carried

R. Nichol/B. Price: THAT the board approve the Development Variance Permit DV 2C 18 (Mavronicolas / Barbera) to increase the height for an accessory building from 6.0 metres to 6.8 metres for a property described as Fractional East 1/2 of the North East 1/4 of Section 34, Township 6, Comox District, Plan 552-E, Except Part in Plans 24264, 27876 and 45386, PID 007-991-908 (542 and 544 Williams Beach Road);

AND FINALLY THAT the Corporate Legislative Officer be authorized to execute the permit.

208 and 213

Carried

E. Grieve/R. Nichol: THAT the Comox Valley Regional District Board endorse the agency referral list as outlined in Appendix A of staff report dated February 19, 2018, and direct staff to start the external agency referral process for Lot A, District Lot 136, Comox District, Plan 8418, PID 005-548-926 (4320 & 4356 Camco Road) as part of a proposed amendment (RZ 1C 18 - Wing) of Bylaw No. 2781, being the "Comox Valley Zoning Bylaw, 2005";

AND FINALLY THAT Comox Valley Regional District staff consult with First Nations in accordance with the referrals management program dated September 25, 2012.

208 and 213

Carried

B. Price/R. Nichol: THAT the Comox Valley Regional District Board endorse the agency referral list as outlined in Appendix B of staff report dated February 23, 2018, with the addition of the Agricultural Watershed Planning Advisory Committee, the Agricultural Advisory Planning Commission and Fisheries and Oceans Canada, and direct staff to start the external agency referral process for Lot C, Block 29, Comox District, Plan 25306, PID 002-904-713 (2410 Sackville Road) as part of a proposed amendment (RZ 2C 18 - MacKenzie & Heynck) of Bylaw No. 2781, being the "Comox Valley Zoning Bylaw, 2005";

AND FINALLY THAT Comox Valley Regional District staff consult with First Nations in accordance with the referrals management program dated September 25, 2012.

208 and 213

Carried

R. Nichol/E. Grieve: THAT the recommendation pertaining to the filing of a notice with the Land Title and Survey Authority of British Columbia against land legally described as Lot 3, Block 29, Comox District, Plan 19922, PID 003-643-654 (5862 Aldergrove Dr.) be referred to the April 9, 2018 Electoral Areas Services Committee meeting.

208 and 213

Carried

Director Wells entered the meeting at 4:06 pm.

K. Grant/B. Price: THAT proposed Bylaw No. 518 being "King Coho Fees and Charges Bylaw No. 518, 2018", attached as Appendix A in the staff report dated March 2, 2018, be brought forward for the Comox Valley Regional District Board consideration upon acceptance of a utility transfer agreement

207

Carried

COMOX VALLEY SPORTS CENTRE COMMISSION - MARCH 6, 2018

K. Grant/M. Theos: THAT the Comox Valley Sports Centre Commission minutes dated March 6, 2018, be received.

208

Carried

COMMITTEE OF THE WHOLE - MARCH 6, 2018

K. Grant/G. Sproule: THAT the Committee of the Whole minutes dated March 6, 2018, be received.

208

Carried

The board was polled on the following motion:

K. Grant/B. Price: THAT the 4,000 annual service hour expansion of the conventional transit system scheduled for September 2018 be implemented as described in the BC Transit Service Change Plan attached to this staff report dated February 27, 2018.

209

Carried

E. Grieve/B. Price: THAT as a result of a competitive process, a contract be awarded to Pacific Blue Cross for the provision of administering employee benefits at the Comox Valley Regional District for a one year period with options to renew on a yearly basis.

210

Carried

E. Eriksson/E. Grieve: THAT staff be directed to report back with a report that considers extending coverage for health and dental benefits for people 70 years old and over.

208

Carried

K. Grant/B. Wells: THAT the board provide a letter of support to the Regional District of Nanaimo with

respect to proposed minor amendment process for the Regional Growth Strategy Bylaw No. 1615, forwarded by the Regional District of Nanaimo on March 1, 2018.

208

Carried

PUBLIC HEARING MINUTES - BYLAW NO. 505 (UPPER ISLAND DEVELOPMENT)

K. Grant/B. Wells: THAT the public hearing minutes dated March 22, 2018 for Bylaw No. 505 being "Comox Valley Zoning Bylaw, 2005, Amendment No. 72" (Upper Island Development - 5819 Tipton Road), be received.

208 and 213

Carried

COMOX VALLEY WATER TREATMENT PROJECT - ALTERNATIVE APPROVAL PROCESS

B. Wells/K. Grant: THAT the report dated March 22, 2018 providing the results of the alternative approval process (AAP) that was conducted to seek elector approval for Bylaw No. 504 being "Comox Valley Water Treatment Project Loan Authorization Bylaw No. 504, 2017", be received.

208

Carried

James Warren, General Manager of Corporate Services, presented information regarding the results of the alternative approval process (AAP) that was conducted to seek elector approval for Bylaw No. 504 being "Comox Valley Water Treatment Project Loan Authorization Bylaw No. 504, 2017.

CASH-IN-LIEU OF PARKLAND DEDICATION FOR A PROPOSED SUBDIVISION (2292 HAMM ROAD)

K. Grant/B. Wells: THAT the report dated March 22, 2018 to consider an option to accept cash-in-lieu of parkland dedication for parkland acquisition purposes for a four-lot subdivision proposal (2292 Hamm Road – Carr/Lewis), be received.

208 and 213

Carried

Ann MacDonald, General Manager of Planning and Development Services, presented information regarding an option to accept cash-in-lieu of parkland dedication for parkland acquisition purposes for a four-lot subdivision proposal (2292 Hamm Road – Carr/Lewis).

R. Nichol/B. Wells: THAT cash-in-lieu of parkland dedication in the amount of \$36,750 be accepted for the subdivision proposal (05171 C 17 – 2292 Hamm Road) pursuant to section 510 of the Local Government Act (LGA);

AND FINALLY THAT the cash-in-lieu payment of \$36,750 be deposited into the Baynes Sound, Areas B and C parks and greenways park acquisition reserve fund.

208 and 213

Carried

BYLAWS AND RESOLUTIONS:

K. Grant/E. Grieve: THAT Bylaw No. 515 being "Merville Fire Protection Service Establishment Bylaw No. 484, 2017, Amendment No. 2" be given first and second readings concurrently.

208

Carried

K. Grant/B. Price: THAT Bylaw No. 515 being "Merville Fire Protection Service Establishment Bylaw No. 484, 2017, Amendment No. 2" be read a third time.

208

Carried

K. Grant/B. Wells: THAT Bylaw No. 521 being "Rural Cumberland Fire Protection Service Establishment Bylaw No. 192, 2011, Amendment No. 3" be given first and second readings concurrently.

208

Carried

K. Grant/R. Nichol: THAT Bylaw No. 521 being "Rural Cumberland Fire Protection Service Establishment Bylaw No. 192, 2011, Amendment No. 3" be read a third time.

208

Carried

R. Nichol/B. Wells: THAT Bylaw No. 523 being "Comox Valley Regional District 2018 to 2022 Financial Plan and Capital Expenditure Program Bylaw No. 523" be given first and second readings concurrently.

210

Carried *NAY: L. Jangula, M. Theos*

K. Grant/B. Wells: THAT Bylaw No. 523 being "Comox Valley Regional District 2018 to 2022 Financial Plan and Capital Expenditure Program Bylaw No. 523" be read a third time.

210

Carried *NAY: L. Jangula, M. Theos*

E. Grieve/B. Price: THAT Bylaw No. 505 being "Comox Valley Zoning Bylaw, 2005, Amendment No. 72" (Upper Island Development - 5819 Tipton Road) be read a third time.

208 and 213

Carried

K. Grant/B. Wells: THAT Bylaw No. 504 being "Comox Valley Water Treatment Project Loan Authorization Bylaw No. 504, 2017" be adopted.

210

Carried

K. Grant/B. Wells: THAT Bylaw No. 516 being "Electoral Areas Parks Regulations Bylaw No. 103, 2010, Amendment No. 5" be adopted.

209

Carried

K. Grant/B. Wells: THAT Bylaw No. 517 being "Comox Valley Regional District Municipal Ticket Information Bylaw No. 104, 2010, Amendment No. 11" be adopted.

209

Carried

ADJOURN TO RESTRICTED IN-CAMERA:

The board adjourned to a restricted in-camera session.

Time: 4:34 pm

The board rose from its restricted in-camera session at 5:06 pm.

TERMINATION:

B. Wells/B. Price: THAT the meeting terminate.
208

Carried

Time: 5:06 pm.

Confirmed this _____ day of _____ 20____:

Bruce Jolliffe
Chair

Certified Correct and Recorded By:

James Warren
General Manager of Corporate Services